**DATE**: March 14, 2006

**SUBJECT**: New Managed Long-Term Care Listserv

We are pleased to announce the availability of a new listserv for long-term care planning grantees and others interested in expanding managed long-term care in Wisconsin. DHFS will use this listserv to notify you about information related to expanding managed LTC in Wisconsin. All interested parties are invited to join this free service.

## How can I sign- up for the listsery?

If you wish to join the listserv, go to the listserv website at: <a href="http://dhfs.wisconsin.gov/LTCare/rfi/Listserv.htm">http://dhfs.wisconsin.gov/LTCare/rfi/Listserv.htm</a> and complete the sign-up form. You must have an individual e-mail address to participate in the listserv.

## How do I unsubscribe?

If you wish to unsubscribe from the listserv, go to the listserv website at: <a href="http://dhfs.wisconsin.gov/LTCare/rfi/Listserv.htm">http://dhfs.wisconsin.gov/LTCare/rfi/Listserv.htm</a>

## What is a listsery?

A listserv is a way to share information via electronic mail with many people, usually on a specific topic or for a specific purpose. Generally, people choose to be part of a mailing list by subscribing to the list.

## How does the Managed Long-Term Care listserv work?

DHFS sends a message to a single e-mail address (managedltc@dhfs.state.wi.us) which is automatically distributed, or "broadcast" to all of the people subscribed to the list. Everyone who is a subscriber will receive the message. The Managed Long-Term Care list is moderated, meaning that subscribers will not be able to post messages to the entire listsery. This will reduce excessive e-mails to your mailbox.